Logistics:

In preparation for the ECOWAS videoconference event which will be hosted by Stevens Institute of Technology on April 18, 2013, the Learning Technology staff of the Information Technology Department will provide the following technical support to assure a smooth real time communications exchange between the participants located in six countries:

1. Assist technical staff located in the various countries in making sure their systems meet the minimum requirements to be able to participate. We will reach out to the staff members supporting their respective local setups in these countries to coordinate this operation. Arrangements can be made to remote into their systems to make any necessary adjustments

2. Provide a video conferencing platform called Blackboard Collaborate. Participants will be able to use Voice over IP, text chat, webcam, virtual whiteboard, screen sharing and guided web tours to communicate.

3. Provide for up to six simultaneous speakers including the host site (Stevens Institute of Technology) with visual and voice in real time on a global scale

4. Record the event for archiving and editing to produce a marketing product for future endeavors of the ECOWAS commission

For further information the following contacts can be reached:

Michael Scalero
mscalero@stevens.edu
Tel.: 201-216 5475

Youcef Oubraham
Y1oubrah@stevens.edu
Tel.: 201-216-5418